**Sprint planning document for sprint 1**

**GOALS:**

* Initial draft of Risk Plan (2 p-h)
* Initial draft of Quality Plan (2 p-h)
* Initial draft of Project Plan (5 p-h)
* Initial draft of Sprint Panning Document (3 p-h)
* Revisions to Project Specifications (4 p-h)
* Revisions to Project Backlog (2 p-h)
* Revisions to Risk Plan (2 p-h)
* Revisions to Quality Plan (2 p-h)
* Revisions to Project Plan (4 p-h)
* Revisions to Sprint Planning Document (2 p-h)
* Creation of Project Plan Power Point Presentation (4 p-h)

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| --- | --- | --- | --- | --- | --- | --- | --- |
| **Tasks** | **Mo, 9/28** | **We, 9/30** | **Tr, 10/1** | **Mo, 10/5** | **Tu, 10/6** | **Tr, 10/8** | **Work Remaining** |
| **Initial draft of Risk Plan** | 2 |  |  |  |  |  | 2 |
| * Ryan | 2 |  |  |  |  |  | 2 |
| **Initial draft of Quality Plan** | 2 |  |  |  |  |  | 2 |
| * Mike | 2 |  |  |  |  |  | 2 |
| **Initial draft of Sprint Planning Document** | 3 |  |  |  |  |  | 3 |
| * Nate | 3 |  |  |  |  |  | 3 |
| **Initial Draft of the Project Plan** | 5 |  |  |  |  |  | 5 |
| * Ryan | 1 |  |  |  |  |  | 1 |
| * Nate | 1 |  |  |  |  |  | 1 |
| * Matt | 2 |  |  |  |  |  | 2 |
| * Mike | 1 |  |  |  |  |  | 1 |
| **Revisions to Project Specifications** |  |  | 4 |  |  |  | 4 |
| * Ryan |  |  | 1 |  |  |  | 1 |
| * Nate |  |  | 1 |  |  |  | 1 |
| * Matt |  |  | 1 |  |  |  | 1 |
| * Mike |  |  | 1 |  |  |  | 1 |
| **Revisions to Project Plan** |  |  | 4 |  |  |  | 4 |
| * Ryan |  |  | 1 |  |  |  | 1 |
| * Nate |  |  | 1 |  |  |  | 1 |
| * Matt |  |  | 1 |  |  |  | 1 |
| * Mike |  |  | 1 |  |  |  | 1 |
| **Revisions to Quality Plan** |  | 1 |  | 1 |  |  | 2 |
| * Mike |  | 1 |  | 1 |  |  | 2 |
| **Revisions to Risk Plan** |  |  | 2 |  |  |  | 2 |
| * Ryan |  |  | 2 |  |  |  | 2 |
| **Revisions to Sprint Planning Document** |  |  | 1 |  | 1 |  | 2 |
| * Nate |  |  | 1 |  | 1 |  | 2 |
| **Power Point Presentation Slide Creation** |  |  |  |  |  | 4 | 4 |
| * Ryan |  |  |  |  |  | 1 | 1 |
| * Nate |  |  |  |  |  | 1 | 1 |
| * Matt |  |  |  |  |  | 1 | 1 |
| * Mike |  |  |  |  |  | 1 | 1 |
| TOTAL: | 12 | 1 | 11 | 1 | 1 | 4 | 30 |